

USMH Inter-Institutional Registration

Full-time students may take courses offered by partner universities at USMH to augment their program of study under the Concurrent Inter-Institutional Registration (IIR) program.

Definitions:

Home Institution - The institution at which the student has been admitted and is enrolled as an undergraduate degree candidate

Host Institution - The institution at which the student is registered to pursue courses through the inter-institutional registration program

Enrollment in courses is on a space available basis and visiting students are expected to meet prerequisites or other criteria set by the host institution.

Terms:

Tuition and fees are paid at the home institution; however, fees at the host institution associated with special courses may be assessed.

Undergraduate -

To participate in the Inter-Institutional Concurrent Registration Program students must

- receive permission from the home institution to participate in the program.
- have sophomore standing.
- be in good academic standing.
- be enrolled full-time* in a degree program at the home institution for the semester in which the course(s) are taken.
*full-time status is defined as a combination of credits registered for at the home institution and the registered credits at the host institution.
- show enrollment of at least 50 percent of the semester course credits from the home institution.
- obtain the approval from their dean, USMH program coordinator, or appropriate department approval authority for the course to count as resident credit.
- comply with the host institution's registration procedures and deadlines.

Graduate -

To participate in the Inter-Institutional Concurrent Registration Program students must

- be in good academic standing in approved UMS graduate program
- receive permission from the home institution to participate in the program

If a major portion of the program a student wants is not given at the home institution, then the student should transfer to an institution that offers the program.

All credits and grades earned by participating students at a host institution shall be defined as resident credit and entered on the academic record of the student at the home institution. Both grades and credits earned within this program shall be included in the calculation of the grade point average at the home institution.

To participate in the IIR program, contact your home institution USMH program coordinator or Jamie Bushong, jbushong@hagerstown.usmd.edu.